



**Minutes of the 14<sup>th</sup> Annual General Meeting of Voluntary Health Scotland  
held on, Tuesday 20 November 2018 at  
John McIntyre Conference Centre, Edinburgh**

**1 Welcome and opening remarks from Allyson McCollam, VHS Chair,**  
Allyson welcomed members to the 14<sup>th</sup> AGM and thanked them for attending.

**2 Apologies for absence**

Apologies: Karen Sutherland, Justina Murray, Naina Minhas, Greig Sandilands, Gillian Frayling-Kelly and May Chamberlain.

**3 To approve as a correct record the Minutes of the AGM held on 16  
November 2017**

The minutes of the AGM held on 16 November 2017 were approved by the members as a correct record of the meeting subject to the addition of Rob Murray to the list of existing Board members willing to be re-appointed in item 7 of the minutes.

**4 Any matters arising from the Minutes**

There were no matters raised.

**5 To receive a verbal report reviewing the year**

Allyson recommended to members the new VHS annual review: 'more about us' which reports on VHS work since April 2017. She highlighted:

- Loneliness and social isolation – VHS had engaged third sector partners in the national discussion
- VHS conducted primary research into loneliness and social isolation experienced by under-represented demographic groups
- Collaborated with partners to hold a conference on the future of mental health
- Health inequalities – VHS continued to be the active Secretariat of the Scottish Parliament's Cross Party Group on Health Inequalities
- Public Health Reform – VHS had encouraged third sector engagement in the discussion of national public health priorities

**6 To receive the summary report on the Statement of Accounts for the  
year ended 31 March 2018**

Frances Simpson, Treasurer VHS, thanked Scottish Government, NHS Health Scotland and members for supporting VHS and gave a short summary of the VHS Statement of Financial Activities and the Balance Sheet for the year to 31 March 2018. She advised that the accounts had been approved by the Board and that the full accounts were available on the VHS website. She said that it had been a good year financially, notwithstanding the pension liability under the Scottish Voluntary Sector Pension Scheme, however this was,

being proactively managed. She further advised that the Board were following best practice to build up free reserves to cover three to six months operating costs.

## **7 To appoint the Board of Directors. To acknowledge the contribution of retiring Board members.**

Allyson thanked the Board members for their work and support over the year. She advised that three members were stepping down at the meeting: Frances Simpson, Norman Craig and Eric Samuel and that a further member, Billy McClean had stood down during the year. Allyson thanked them for their service and hard work taking the organisation forward.

Allyson advised that three nominations to the Board had been received in advance of the AGM: Gemma Crompton, Alcohol Focus Scotland, Lucy Mulvagh, The Health and Social Care Alliance and Maureen O'Neill, Faith in Older People and that all other existing Board members: Allan Johnstone, Allyson McCollam, Karen Sutherland, Pete White, Nicola Hanssen, Ian Brooke and Rob Murray were willing to be re-appointed.

The members present agreed to the appointments, proposed by Susan Lowes, Marie Curie and Marion Findlay, Volunteer Edinburgh.

## **8 To advise that the Board will be proposing approval of new Articles of Association by special resolution at an extraordinary general meeting early in 2019.**

The Members present noted this proposal and there were no comments or objections.

## **9 Any other competent business**

No other business raised.

## **10 Conclusion of AGM**

Allyson thanked everyone for attending the AGM.